



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

November 2020 - February 2021

Ian Hudspeth
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: *2 October 2020*

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
Leader of the Council <i>Councillor Ian Hudspeth</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison
Deputy Leader of the Council <i>Councillor Mrs Judith Heathcoat</i>	Governance and Internal management; HR & industrial relations; policy co-ordination; Fire & Rescue; Trading Standards; Gypsy and Travellers; Emergency Planning; the Prevent agenda
Cabinet Member for Adult Social Care & Public Health <i>Councillor Lawrie Stratford</i>	Adult Social Care; Public Health; Champion for Mental Health
Cabinet Member for Children & Family Services <i>Councillor Steve Harrod</i>	Statutory Lead Member for Children's Services
Cabinet Member for Council Business & Partnerships <i>Councillor Ian Corkin</i>	Partnerships including Cherwell Partnership Agreement; Broadband; ICT; Customer Services; Communications; Business Efficiency; support for SMEs
Cabinet Member for Education & Cultural Services <i>Councillor Lorraine Lindsay-Gale</i>	Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism
Cabinet Member for Environment <i>Councillor Yvonne Constance OBE</i>	Strategic highways & rail; minerals strategy; strategic waste & waste management; environment management; flooding; planning; Climate Change; Connecting Oxfordshire; Zero Emission Zone; Workplace Parking
Cabinet Member for Finance <i>Councillor David Bartholomew</i>	Finance; Property; Investment & Procurement
Cabinet Member for Highways Delivery & Operations <i>Councillor Liam Walker</i>	Highways delivery and operations
Cabinet Member for Local Communities <i>Councillor Mark Gray</i>	Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working

8 October 2020

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Minerals and Waste Annual Monitoring Report 2018 (Ref: 2020/062)</p> <p>To seek approval of the Minerals and Waste Annual Monitoring Report 2018.</p>	<p>Cabinet Member for Environment (8 October 2020)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 21/07/2020 to Cabinet Member for Environment on 08/10/2020. Reason: Changed from Cabinet to Cabinet Member for Environment/Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Charlotte Simms, Senior Minerals and Waste Planning Officer Tel: 07741 607726</p>	<p>Director for Planning & Place</p>
<p>Eynsham: High Street and Other Locations - Proposed Waiting Restrictions (Ref: 2020/040)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (8 October 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 17/09/2020 to 08/10/2020. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	<p>Director for Community Operations (Interim)</p>
<p>Oxford: Sandhills Area - Proposed CPZ (Ref: 2020/078)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (8 October 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 17/09/2020 to 08/10/2020. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	<p>Director for Community Operations (Interim)</p>

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Goring: B4009 High Street - Proposed Traffic Calming Measures (Ref: 2020/115)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (8 October 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 17/09/2020 to 08/10/2020. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Lee Turner, Principal Traffic Technician (Traffic Advice & Design) Tel: (01865) 815876</p>	<p>Director for Community Operations (Interim)</p>
<p>Oxford: Waterways Area - Proposed CPZ (Ref: 2020/077)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (8 October 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 17/09/2020 to 08/10/2020. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	<p>Director for Community Operations (Interim)</p>
<p>Oxford: New Marston Area - Proposed CPZ (Ref: 2020/076)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (8 October 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 17/09/2020 to 08/10/2020. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	<p>Director for Community Operations (Interim)</p>

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Long Wittenham: Didcot Road - Proposed Zebra Crossing and Revised Traffic Calming (Ref: 2020/008)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (8 October 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 17/09/2020 to 08/10/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)

13 October 2020

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Delegated Powers - October 2020 (Ref: 2020/082)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Cabinet (13 October 2020)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - August 2020 (Ref: 2020/089)</p> <p>To note and seek agreement of the report.</p> <p>Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.</p>	<p>Cabinet (13 October 2020)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council</p> <p>Cabinet Member for Finance</p>	<p>Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786</p> <p>Hannah Doney, Head of Corporate Finance Tel: 07584 174654</p>	<p>Corporate Director Customers & Organisational Development</p> <p>Director of Finance</p>
<p>The Oxfordshire Safeguarding Children's Board Annual Reports (including Board, Quality Assurance and Case Review Work) (Ref: 2020/083)</p> <p>To seek agreement of the findings of the annual report.</p> <p>Joint Responsibility: Cabinet Member for Children & Family Services and Cabinet Member for Education & Cultural Services</p>	<p>Cabinet (13 October 2020)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Children & Family Services</p> <p>Cabinet Member for Education & Cultural Services</p>	<p>Kay Bishop, Business Manager, OSCB Tel: (01865) 815849</p>	<p>Independent Chair of the Oxfordshire Safeguarding Children's Board</p>

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Oxfordshire Safeguarding Adult Board Annual Report - 2019-20 (Ref: 2020/100)</p> <p>To note the contents of the report.</p>	Cabinet (13 October 2020)	No	None	N/A		Cabinet Member for Adult Social Care & Public Health	Steven Turner, OSAB Business Manager Tel: (01865) 328993	Deputy Director - Adult Social Care
<p>Civil Parking Enforcement within Cherwell, South & Vale Districts (Ref: 2020/099)</p> <p>To seek agreement to the application for CPE powers.</p>	Cabinet (13 October 2020)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Environment	Phil Whitfield, Principal Officer (Service Improvement) Tel: 07741 607809	Director for Community Operations (Interim)
<p>Emergency Active Travel - Temporary Bus Gates (Ref: 2020/122)</p> <p>To seek a decision on the temporary introduction of 2 (with a possible 3rd) bus gate in the city to support the bus prioritisation and increasing space for cyclists and pedestrians in line with Government Emergency Active Travel guidance.</p>	Cabinet (13 October 2020)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Environment	Joanne Fellows, Growth Manager (Central) Tel: 07990 368897	Director for Planning & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Climate Action Framework (Ref: 2020/116)</p> <p>To seek endorsement of the climate action framework.</p>	Cabinet (13 October 2020)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Environment	Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797	Corporate Director - Place & Growth
<p>England's Economic Heartland draft Transport Strategy Consultation; Response from Oxfordshire County Council (EEH Consultation Period - 14 July to 3 October) (Ref: 2020/101)</p> <p>To sign-off Oxfordshire County Council's response to the consultation.</p>	Cabinet (13 October 2020)	No	None	N/A		Cabinet Member for Environment	James Gagg, Infrastructure Strategy Team Leader (Interim) Tel: 07776 997303	Director for Planning & Place
<p>Budget & Business Planning Report - 2021/22 - October 2020 (Ref: 2020/064)</p> <p>To provide background and context to the service and resource planning process for 2021/22.</p>	Cabinet (13 October 2020)	No	None	N/A	Decision due date for Cabinet changed from 15/09/2020 to 13/10/2020. Reason: Further work required.	Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Equalities, Diversity and Inclusion Policy (Ref: 2020/113)</p> <p>To seek agreement of an updated Equalities, Diversity and Inclusion policy and action plan.</p>	Cabinet (13 October 2020)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Local Communities	Samantha Shepherd, Senior Policy Officer Tel: 07789 088173	Corporate Director Customers & Organisational Development

17 November 2020

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Supporting People to Live Well at Home - Future Commissioning & Partnership Arrangements (Ref: 2020/061)</p> <p>To inform Cabinet that we have gone out to the market for the recommissioning of Homecare and Reablement Contracts as per agreed decision making process.</p>	Cabinet Member for Adult Social Care & Public Health (17 November 2020)	No	None	N/A	Decision due date for Cabinet Member for Adult Social Care & Public Health changed from 13/10/2020 to 17/11/2020. Reason: Further work required.	Cabinet Member for Adult Social Care & Public Health	Helen Wake, Strategic Commissioning Manager - Homecare Tel: 07554 103421	Head of Older People Commissioning & Markets

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - September 2020 (Ref: 2020/094)</p> <p>To note and seek agreement of the report.</p> <p>Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (17 November 2020)	No	None	N/A		Deputy Leader of the Council Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development Director of Finance
<p>Workforce Report and Staffing Data - Quarter 2 - July - September 2020 (Ref: 2020/095)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (17 November 2020)	No	None	N/A		Deputy Leader of the Council	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	Director of Human Resources
<p>Treasury Management Mid-Term Review (2020/21) (Ref: 2020/093)</p> <p>To provide a mid-term review of Treasury Management Activity in 2020/21 in accordance with the CIPFA code of practice.</p>	Cabinet (17 November 2020)	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance

19 November 2020

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Oxford: A40 West of Wolvercote Roundabout - Proposed 40mph Speed Limit, Bus Lane, Turning Restrictions and Weight Limit (Ref: 2020/124)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (19 November 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 08/10/2020 to 19/11/2020. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Paul Knight, Project Sponsor - Major Transport Projects Tel: 07584 909528</p>	<p>Director for Community Operations (Interim)</p>
<p>Radley: Church Road - Proposed Zebra Crossing (Ref: 2020/110)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (19 November 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 08/10/2020 to 19/11/2020. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	<p>Director for Community Operations (Interim)</p>
<p>Oxford: Navigation Way Area - Proposed CPZ (Ref: 2020/079)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (19 November 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 08/10/2020 to 19/11/2020. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	<p>Director for Community Operations (Interim)</p>

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Oxford: Headington Quarry Area - Proposed CPZ (Ref: 2020/054)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (19 November 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 08/10/2020 to 19/11/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p>Brize Norton: Ting Tang Lane by A40 - Proposed Prohibition of Vehicles (Ref: 2020/055)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (19 November 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 08/10/2020 to 19/11/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p>Oxford: Cowley Centre West Area - Proposed CPZ (Ref: 2020/053)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (19 November 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 08/10/2020 to 19/11/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p>Oxford: Cowley Centre East Area - Proposed CPZ (Ref: 2020/052)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (19 November 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 08/10/2020 to 19/11/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>South & Vale: Various Locations - Proposed New and Deleted Disabled Persons Parking Places (DPPP) <i>(Ref: 2020/130)</i></p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment <i>(19 November 2020)</i></p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	<p>Director for Community Operations (Interim)</p>
<p>Didcot: Brasenose Road and Slade Road - Proposed Traffic Calming Measures and 20mph Speed Limit <i>(Ref: 2020/131)</i></p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment <i>(19 November 2020)</i></p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team) Tel: 07557 082568</p>	<p>Director for Community Operations (Interim)</p>

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Didcot: Larch Drive and Adjacent Roads - Proposed 20mph Speed Limit (Ref: 2020/132)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (19 November 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team) Tel: 07557 082568</p>	<p>Director for Community Operations (Interim)</p>
<p>Milton (Vale): Milton Hill - Proposed Traffic Calming Measures and 30mph Speed Limit (Ref: 2020/133)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (19 November 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team) Tel: 07557 082568</p>	<p>Director for Community Operations (Interim)</p>

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Weston on the Green: Proposed 20mph Speed Limit on Village Roads (Ref: 2020/134)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (19 November 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045</p>	<p>Director for Community Operations (Interim)</p>
<p>Didcot: Collet - Proposed Waiting Restrictions (Ref: 2020/135)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (19 November 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>James Whiting, Principal Officer - Parking Tel: 07584 581187</p>	<p>Director for Community Operations (Interim)</p>

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Banbury: A422 Stratford Road - Proposed Extension of 30mph Speed Limit (Ref: 2020/136)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (19 November 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Shady Ateeg, Technical Engineer - Road Agreement Team Tel: 07393 001033</p>	<p>Director for Community Operations (Interim)</p>
<p>Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions (Ref: 2020/137)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (19 November 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	<p>Director for Community Operations (Interim)</p>

15 December 2020

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - October 2020 (Ref: 2020/105)</p> <p>To note and seek agreement of the report.</p> <p>Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.</p>	<p>Cabinet (15 December 2020)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council</p> <p>Cabinet Member for Finance</p>	<p>Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786</p> <p>Hannah Doney, Head of Corporate Finance Tel: 07584 174654</p>	<p>Corporate Director Customers & Organisational Development</p> <p>Director of Finance</p>
<p>Oxfordshire Plan 2050 Reg 18 Stage 2 Draft Consultation Document (Ref: 2020/048)</p> <p>To consider and note the draft consultation document.</p>	<p>Cabinet (15 December 2020)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Environment</p>	<p>Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320</p>	<p>Director for Planning & Place</p>
<p>Capital Programme Monitoring Report - October 2020 (Ref: 2020/103)</p> <p>Finance report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	<p>Cabinet (15 December 2020)</p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Hannah Doney, Head of Corporate Finance Tel: 07584 174654</p>	<p>Director of Finance</p>

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Budget & Business Planning Report 2021/22 - December 2020 <i>(Ref: 2020/104)</i> To provide background and context to the service and resource planning process for 2021/22.	Cabinet <i>(15 December 2020)</i>	No	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance

19 January 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Delegated Powers - January 2021 <i>(Ref: 2020/119)</i> To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.	Cabinet <i>(19 January 2021)</i>	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - November 2020 (Ref: 2020/118)</p> <p>To note and seek agreement of the report.</p> <p>Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (19 January 2021)	No	None	N/A		Deputy Leader of the Council Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786 Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development Director of Finance
<p>Local Transport and Connectivity Plan - Vision and Objectives Document (Ref: 2020/138)</p> <p>To seek agreement of a Local Transport Connectivity Plan Vision and Objective Document for 6 weeks consultation.</p>	Cabinet (19 January 2021)	No	None	N/A		Cabinet Member for Environment	James Gagg, Infrastructure Strategy Team Leader (Interim) Tel: 07776 997303 Joseph Kay, Strategic Transport Lead Tel: 07827 979234	Director for Planning & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Budget & Business Planning Report 2021/22 - January 2021 (Ref: 2020/117)</p> <p>Cabinet proposes 2021/22 revenue budget, MTFP and capital programme for recommendation to Council in light of comments from the Performance Scrutiny Committee and consultation feedback. Includes the Review of Charges.</p>	Cabinet (19 January 2021)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance

21 January 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Forest Hill: A40 Laybys - Proposed Closure (Ref: 2020/047)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (21 January 2021)</p>	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 17/09/2020 to 21/01/2021. Reason: Further work required.	Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Tim Shickle, Group Manager (Asset Renewals) Tel: 07920 591545</p>	Director for Community Operations (Interim)

10 February 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Formal Approval of Early Years Funding Formula 2021/22 (Ref: 2020/129)</p> <p>To seek formal approval of the Early Years Funding Formula for 2021/22.</p>	<p>Cabinet Member for Education & Cultural Services (10 February 2021)</p>	Yes - Affects more than 1 division	None	Schools Forum and Early Years providers		Cabinet Member for Education & Cultural Services	<p>Sarah Fogden, Finance Business Partner Tel: 07557 082613</p>	Director for Children's Services

23 February 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - December 2020 (Ref: 2020/127)</p> <p>To note and seek agreement of the report.</p> <p>Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.</p>	<p>Cabinet (23 February 2021)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council</p> <p>Cabinet Member for Finance</p>	<p>Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786</p> <p>Hannah Doney, Head of Corporate Finance Tel: 07584 174654</p>	<p>Corporate Director Customers & Organisational Development</p> <p>Director of Finance</p>
<p>Workforce Report and Staffing Data - Quarter 3 - October-December 2020 (Ref: 2020/128)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	<p>Cabinet (23 February 2021)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council</p>	<p>Sarah Currell, HR Manager - Business Systems Tel: 07867 467793</p>	<p>Director of Human Resources</p>

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Oxfordshire Fire & Rescue Service's Community Risk Management Plan 2021/2022 (Ref: 2020/128)</p> <p>To seek approval of the CRMP document and the 6 Projects prescribed within as the activities being undertaken for the subsequent 12 month period.</p>	Deputy Leader of the Council (23 February 2021)	No	None	N/A		Deputy Leader of the Council	Don Crook, Organisational Risk & Assurance Officer Tel: 07775 827259	Director for Community Safety and Chief Fire Officer

Decisions listed in this Plan for each Cabinet Member

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. October 2020 items included for ease of reference.

Leader

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Delegated Powers - October 2020	Cabinet	13 October 2020	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/082
Delegated Powers - January 2021	Cabinet	19 January 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/119

Deputy Leader of the Council and Cabinet Member for Finance

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Business Management & Monitoring Report - August 2020	Cabinet	13 October 2020	No	Hannah Doney, Head of Corporate Finance Tel: 07584 174654 Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786	2020/089

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Business Management & Monitoring Report - September 2020	Cabinet	17 November 2020	No	Hannah Doney, Head of Corporate Finance Tel: 07584 174654 Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786	2020/094
Business Management & Monitoring Report - October 2020	Cabinet	15 December 2020	No	Hannah Doney, Head of Corporate Finance Tel: 07584 174654 Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786	2020/105
Business Management & Monitoring Report - November 2020	Cabinet	19 January 2021	No	Hannah Doney, Head of Corporate Finance Tel: 07584 174654 Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786	2020/118
Business Management & Monitoring Report - December 2020	Cabinet	23 February 2021	No	Hannah Doney, Head of Corporate Finance Tel: 07584 174654 Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786	2020/127

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Deputy Leader of the Council

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Workforce Report and Staffing Data - Quarter 2 - July - September 2020	Cabinet	17 November 2020	No	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	2020/095
Workforce Report and Staffing Data - Quarter 3 - October-December 2020	Cabinet	23 February 2021	No	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	2020/128
Oxfordshire Fire & Rescue Service's Community Risk Management Plan 2021/2022	Deputy Leader of the Council	23 February 2021	No	Don Crook, Organisational Risk & Assurance Officer Tel: 07775 827259	2020/128

Cabinet Member for Adult Social Care & Public Health

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Oxfordshire Safeguarding Adult Board Annual Report - 2019-20	Cabinet	13 October 2020	No	Steven Turner, OSAB Business Manager Tel: (01865) 328993	2020/100
Supporting People to Live Well at Home - Future Commissioning & Partnership Arrangements	Cabinet Member for Adult Social Care & Public Health	17 November 2020	No	Helen Wake, Strategic Commissioning Manager - Homecare Tel: 07554 103421	2020/061

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Cabinet Member for Children & Family Services and Cabinet Member for Education & Cultural Services

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
The Oxfordshire Safeguarding Children's Board Annual Reports (including Board, Quality Assurance and Case Review Work)	Cabinet	13 October 2020	No	Kay Bishop, Business Manager, OSCB Tel: (01865) 815849	2020/083

Cabinet Member for Education & Cultural Services

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Formal Approval of Early Years Funding Formula 2021/22	Cabinet Member for Education & Cultural Services	10 February 2021	Yes - Affects more than 1 division	Sarah Fogden, Finance Business Partner Tel: 07557 082613	2020/129

Cabinet Member for Environment

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Minerals and Waste Annual Monitoring Report 2018	Cabinet Member for Environment	8 October 2020	Yes - Affects more than 1 division	Charlotte Simms, Senior Minerals and Waste Planning Officer Tel: 07741 607726	2020/062

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Eynsham: High Street and Other Locations - Proposed Waiting Restrictions	Cabinet Member for Environment	8 October 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	<i>2020/040</i>
Goring: B4009 High Street - Proposed Traffic Calming Measures	Cabinet Member for Environment	8 October 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Lee Turner, Principal Traffic Technician (Traffic Advice & Design) Tel: (01865) 815876	<i>2020/115</i>
Oxford: Sandhills Area - Proposed CPZ	Cabinet Member for Environment	8 October 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	<i>2020/078</i>
Oxford: Waterways Area - Proposed CPZ	Cabinet Member for Environment	8 October 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	<i>2020/077</i>
Oxford: New Marston Area - Proposed CPZ	Cabinet Member for Environment	8 October 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	<i>2020/076</i>
Long Wittenham: Didcot Road - Proposed Zebra Crossing and Revised Traffic Calming	Cabinet Member for Environment	8 October 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	<i>2020/008</i>
Civil Parking Enforcement within Cherwell, South & Vale Districts	Cabinet	13 October 2020	Yes - Affects more than 1 division	Phil Whitfield, Principal Officer (Service Improvement) Tel: 07741 607809	<i>2020/099</i>

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Emergency Active Travel - Temporary Bus Gates	Cabinet	13 October 2020	Yes - Affects more than 1 division	Joanne Fellows, Growth Manager (Central) Tel: 07990 368897	2020/122
Climate Action Framework	Cabinet	13 October 2020	Yes - Affects more than 1 division	Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797	2020/116
England's Economic Heartland draft Transport Strategy Consultation; Response from Oxfordshire County Council (EEH Consultation Period - 14 July to 3 October)	Cabinet	13 October 2020	No	James Gagg, Infrastructure Strategy Team Leader (Interim) Tel: 07776 997303	2020/101
Oxford: A40 West of Wolvercote Roundabout - Proposed 40mph Speed Limit, Bus Lane, Turning Restrictions and Weight Limit	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Paul Knight, Project Sponsor - Major Transport Projects Tel: 07584 909528	2020/124
Radley: Church Road - Proposed Zebra Crossing	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/110
Oxford: Navigation Way Area - Proposed CPZ	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/079

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Oxford: Headington Quarry Area - Proposed CPZ	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	<i>2020/054</i>
Brize Norton: Ting Tang Lane by A40 - Proposed Prohibition of Vehicles	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	<i>2020/055</i>
Oxford: Cowley Centre West Area - Proposed CPZ	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	<i>2020/053</i>
Oxford: Cowley Centre East Area - Proposed CPZ	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	<i>2020/052</i>
South & Vale: Various Locations - Proposed New and Deleted Disabled Persons Parking Places (DPPP)	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	<i>2020/130</i>
Didcot: Brasenose Road and Slade Road - Proposed Traffic Calming Measures and 20mph Speed Limit	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team) Tel: 07557 082568	<i>2020/131</i>

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Didcot: Larch Drive and Adjacent Roads - Proposed 20mph Speed Limit	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team) Tel: 07557 082568	2020/132
Milton (Vale): Milton Hill - Proposed Traffic Calming Measures and 30mph Speed Limit	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Ryan Moore, Senior Engineer (Road Agreement Team) Tel: 07557 082568	2020/133
Weston on the Green: Proposed 20mph Speed Limit on Village Roads	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	2020/134
Didcot: Collet - Proposed Waiting Restrictions	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 James Whiting, Principal Officer - Parking Tel: 07584 581187	2020/135

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Banbury: A422 Stratford Road - Proposed Extension of 30mph Speed Limit	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Shady Ateeg, Technical Engineer - Road Agreement Team Tel: 07393 001033	2020/136
Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions	Cabinet Member for Environment	19 November 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/137
Oxfordshire Plan 2050 Reg 18 Stage 2 Draft Consultation Document	Cabinet	15 December 2020	No	Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320	2020/048
Local Transport and Connectivity Plan - Vision and Objectives Document	Cabinet	19 January 2021	No	James Gagg, Infrastructure Strategy Team Leader (Interim) Tel: 07776 997303 Joseph Kay, Strategic Transport Lead Tel: 07827 979234	2020/138
Forest Hill: A40 Laybys - Proposed Closure	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704 Tim Shickle, Group Manager (Asset Renewals) Tel: 07920 591545	2020/047

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Cabinet Member for Finance

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Budget & Business Planning Report - 2021/22 - October 2020	Cabinet	13 October 2020	No	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/064
Treasury Management Mid-Term Review (2020/21)	Cabinet	17 November 2020	No	Tim Chapple, Treasury Manager Tel: 07917 262935	2020/093
Budget & Business Planning Report 2021/22 - December 2020	Cabinet	15 December 2020	No	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/104
Capital Programme Monitoring Report - October 2020	Cabinet	15 December 2020	Yes - Capital Expenditure >£1m	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/103
Budget & Business Planning Report 2021/22 - January 2021	Cabinet	19 January 2021	Yes - Revenue Expenditure > £500,000	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/117

Cabinet Member for Local Communities

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
Equalities, Diversity and Inclusion Policy	Cabinet	13 October 2020	Yes - Affects more than 1 division	Samantha Shepherd, Senior Policy Officer Tel: 07789 088173	2020/113